

# SANDALFOOT KEESHOND CLUB OF CENTRAL FLORIDA

Recommendation for accounting of moneys received.

The following form will be in the possession of each officer of the club to be used when accepting funds, either in cash or check, for dues, activities, items for income projects, etc.

The officer will complete the form and forward it to the treasurer at the earliest opportunity.

The form will contain: the date of activity, the reason for the payment, the amount of money received, and, when possible, the name of the individual(s) making the payment.

## SANDALFOOT KEESHOND CLUB OF CENTRAL FLORIDA

**DATE:** \_\_\_\_\_

**TOTAL AMOUNT: \$** \_\_\_\_\_ **CASH** \_\_\_\_ **CHECK** \_\_\_\_

(If paying by check, please make check out to Donna Kinder and note at bottom "for Sandalfoot Keeshond Club" and purpose, i.e., dues, etc.)

**RECEIVED FROM:** \_\_\_\_\_

**PURPOSE (CHECK ALL THAT APPLY, IF MORE THAN ONE, AMOUNT FOR EACH)**

**DUES** \_\_\_\_\_

**BRAGS** \_\_\_\_\_

**RESCUE** \_\_\_\_\_

**TEE SHIRT(S)** \_\_\_\_\_

**OTHER** \_\_\_\_\_ (INDICATE PURPOSE) \_\_\_\_\_

**DATE FORWARDED TO TREASURER** \_\_\_\_\_

**BY:** \_\_\_\_\_